



## WEST CENTRAL AREA COMMITTEE



### AGENDA - DRAFT

**To: City Councillors:** Cantrill (Chair), Bick, Gehring, Gillespie, Hipkin, Holland, Holt, Nethsingha and Ratcliffe

**County Councillor:** Cearn, Hipkin and Nethsingha

**City and County Councillors:** Hipkin and Nethsingha

*Dispatched: Monday, 4 July 2016*

**Date:** Tuesday, 12 July 2016

**Time:** 7.00 pm

**Venue:** Wesley Methodist Church, Christ's Pieces, Cambridge, CB1 1LG

**Contact:** Democratic Services **Direct Dial:** 01223 457013

**1 Election of Chair and Vice Chair - WCAC**

**2 Apologies**

**3 Declarations of Interest**

Members of the committee are asked to declare any interests in the items on the agenda. In the case of any doubt, the advice of the Head of Legal should be sought **before the meeting**.

**4 Minutes (Pages 5 - 16)**

To confirm the minutes of the meeting held on 20 April 2016.

**5 Matters and Actions arising from the Minutes (Pages 17 - 20)**

Committee Action Sheet from last meeting attached.

**Item to Note**

**6 Record of Officer Delegated Decisions: West/Central Area Committee**

- 6a Christ's Pieces Tennis Courts: Improvements Committee  
Manager (*Pages 21 - 36*)

### **Items for Discussion**

**7 Open Forum**

Refer to the 'Information for the Public' section for rules on speaking.

**8 Local Liaison Forum / Western Transport Corridor**

Oral report to explain about the Local Liaison Forum:

- Why it was established.
- Governance structure.
- Decisions made to date and when it will meet again.
- How the LLF interacts with the City Deal.
- Work such as:
  - A428 bus corridor.
  - Western corridor orbital route.

**9 Ice Rink on Parker's Piece**

Information note to follow from Streets and Open Spaces Development  
Manager

### **Items for Decision**

**10 WCAC Policing & Safer Neighbourhoods (*Pages 37 - 44*)**

**11 Environmental Reports - WAC (*Pages 45 - 72*)**

**12 EIP - Allocations of Funding Canterbury Street and  
Lammas Land Kiosk (*Pages 73 - 76*)**



This page is intentionally left blank

**WEST CENTRAL AREA COMMITTEE**

20 April 2016

7.05 - 9.25 pm

**Present**

**Area Committee Members:** Councillors Cantrill (Chair), Bick, Gillespie, Holland, Holt and Ratcliffe

**Area Committee Members:** County Councillors Cearns and Nethsinga

**Officers:**

Head of Property Services: Dave Prinsep

Community Funding and Development Manager: Jackie Hanson

Operations Manager – Community Engagement and Enforcement: Wendy Young

Senior Engineer: John Richards

Committee Manager: James Goddard

<b>FOR THE INFORMATION OF THE COUNCIL</b>
---

**16/13/WAC Apologies**

Apologies were received from Councillors Gehring, Reid and Hipkin.

**16/14/WAC Minutes**

The minutes of the meeting held on 11 February 2016 were approved as a correct record and signed by the Chair subject to the following amendment to 16/5/WCAC Open Forum on agenda P8:

Martin Lucas Smith informed the Committee that the Cambridge Cycling Campaign had produced a fourteen page document on why the application should be rejected on the grounds of transport issues. This had been ignored by both City Council **and County Officers** and the Planning Committee. The Eastern Gate Development Document did not include good transport connections and a proper plan was required.

Councillor Cearns referred to the discussion of 16/6/WCAC North Pole Experience: Parker's Piece (P9 of the agenda). He felt the discussion had been cut short. Councillor Cantrill said this was because of the pre-election

period. The Executive Councillor was not present at February's West/Central Area Committee meeting, Councillor Cantrill had hoped the Executive Councillor would come and advise how decisions would be made for this year's ice rink. The intention was to invite the Executive Councillor to a West/Central Area Committee meeting before summer to understand what changes are proposed for this year's ice rink on Parkers Piece.

### 16/15/WAC Matters and Actions arising from the Minutes

ACTION	LEAD OFFICER/MEMBER	TIMESCALE/ PROGRESS
<p><b>15/127/WCAC Trinity College: Temporary Car Park at the top of Queens Road Site, the 'Backs' at entrance to Trinity College</b></p> <p>To investigate how long Trinity have permission to use that area as a temporary car park.</p>	Councillor Nethsingha	<p>20.12.15: Councillor Nethsingha contacted the County to investigate the rights of way and advised that the use hereby permitted shall be discontinued and the land restored to its former condition in accordance with a scheme of works submitted to and approved in writing by the local planning authority, on or before 31st January 2016.</p> <p>11.02.16: Applicant is still using the space as a car park. To be discussed on the next WCAC meeting on 20/04/16.</p> <p>20.04.16 Councillor Cantrill contacted the Enforcement Team who contacted the College who then submitted a retrospective planning application. Councillor Cantrill is minded to call this in for discussion by the City Council Planning Committee.</p>

**16/16/WAC Declarations of Interest**

No declarations of interest were made.

**16/17/WAC Open Forum**

Members of the public asked a number of questions, as set out below.

- 1. A member of the public raised the following issues:**
  - i. Expressed concern regarding parking in Orchard Street.**
  - ii. Said that parking was controlled Monday to Saturday, but not on Sunday. This led to issues with commuters and parking on the pavement.**
  - iii. Queried how parking could be enforced without being a drain on police resources.**
  - iv. Queried how to balance traffic control whilst protecting residents.**

Councillor Bick said there had been misapprehension between single and double yellow lines in the consultation 4 years ago. Parking issues arose from this misapprehension which continued to date. Councillor Bick suggested reviewing the situation to see if residents wanted to opt for different ways to control traffic.

Councillor Cearns said he would raise Orchard Street Parking issues with highways authority officers.

**Action Point: Councillor Bick to work with residents to review parking options for Orchard Street.**

- 2. A member of the public said that shoppers caused parking issues in the city centre.**

Councillor Cearns said the County Council were embarking on a full scale review of on-street parking across the city. Options would be shaped by residents' comments.

Councillor Gillespie said the Department of Transport were reviewing the right to park on pavements.

3. **A member of the public said parking spaces in Brandon Court were being used by commuters, which prevented legitimate users such as resident's carers.**

Councillor Cantrill said Brandon Court was private property so they should be able to take enforcement action.

4. **A member of the public expressed concern that parked taxis caused traffic congestion and safety issues in Emmanuel Road. This had been reported to the Police but no action had been taken.**

Councillor Holland said that cross-cutting action was required across the city, as taxis were parking in residential areas, particular in Station Road. This could be a possible police priority for West/Central Area Committee (WCAC).

Councillor Cearn's said the County Council were not invited to the Taxi Forum although it was responsible for the Highways Authority. The Forum would be a way to address issues with taxis. There was an intention to identify additional taxi ranks across the city as taxis were ranking up on roads and causing traffic flow issues. Emmanuel Road had not been a taxi rank for 2 years.

**Action Point: Councillor Cearn's to raise residents' concerns regarding parked taxis causing traffic congestion in Emmanuel Road and Station Road. Situation exacerbated by taxis not parking in designated ranks.**

### **16/18/WAC Environmental Data Reports - WAC**

The Committee received a report from the Operations Manager – Community Engagement and Enforcement.

The report outlined an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the West/Central Area Committee. The report identified the reactive and proactive service actions undertaken in the previous quarter, including the requested priority targets, and reported back on the recommended issues and associated actions. It also included key officer contacts for the reporting of waste and refuse and public realm issues.



The following were suggestions for Members on what action could be considered for priority within the West Area for the period of March to May 2016.

### Continuing priorities<sup>1</sup>

Number	Priority details
1	<p>Enforcement and City Ranger patrols in the City Centre to address issues of illegally deposited trade waste <i>and littering</i>.</p> <p>Justification: Littering and illegal deposited waste if left un-investigated can cause ongoing issues and encourage antisocial behaviour. This priority has been included as a continuation to balance the high standard of trade waste management and litter patrols already existing in the West/Central area and to continue to build upon this work further.</p>
2	<p>Early morning, daytime and weekend dog warden patrols for dog fouling on Grantchester Street, Lammas Land and surrounding areas.</p> <p>Justification: Dog fouling continues to be identified by the Dog Warden and a number of individuals spoken to have not been aware of dog control orders; this recommendation remains in order to balance education and enforcement. Further reports have been received that has identified an increase of dog fouling on the routes to and from the local school.</p>
3	<p>Proactive small scale graffiti and flyposting removal by City Rangers <i>and Operations Team</i> across the West/Central area.</p> <p>Justification: Work already conducted by the City Rangers has been positive and enhanced the areas where cleared. This recommendation is to continue this work as a priority for all the rangers covering the West/Central areas <i>and to expand it to all of the Operations officers within Streets and Open Spaces</i>.</p>
4	<p>Ownership and cleansing of Garrett Hostel Lane ditches.</p> <p>Justification: Work to identify the ownership of Garrett Hostel Lane ditches is ongoing. Work on maintaining the cleanliness of the ditches is ongoing and remains a focus for the Operations team.</p>

<sup>1</sup> Amendments to continuing priorities are shown in italics

5	<p>Joint working patrols to address the issues of fly tipping at public recycling points.</p> <p>Justification: Fly tipping at Lammas Land, Adam and Eve Street, Park Street and Castle Park recycling centre account for an increase in the fly tipping figures across the West area. Enforcement and ranger work to focus on these areas will balance education and enforcement to deter this problem.</p>
6	<p>Enforcement work to tackle the environmental crime issue of littering and trade waste at Histon Road shops, particularly outside the Co-op.</p> <p>Justification: Trade waste and litter is problematic in this area and patrols have already identified a large volume of cigarette ends discarded on the floor. Patrols will identify litter and trade waste issues and take appropriate action to remedy the situation.</p>

Members of the public raised the following issues:

- i. Fly tipping near Milton Walk.
- ii. Local walkabouts were a good way to highlight issues that needed to be quickly addressed.
- iii. Rough sleepers across the city.

The Operations Manager – Community Engagement and Enforcement said her team were able to take action against people sleeping in tents on commons and council owned green spaces, but not rough sleepers, who were dealt with by the Police.

The Committee discussed the following issues:

- i. Dog fouling in the Lammas Field area. Requested the Dog Warden patrol cover this area.
- ii. Graffiti at Radcliffe Court.
- iii. Adam & Eve Recycling Centre:
  - Fly tipping as bins were overflowing.
  - Bin lids were too heavy for some people to lift.

**Action Point: The Operations Manager – Community Engagement and Enforcement to contact Waste Team regarding supplying appropriate bins at the Adam & Eve Recycling Centre eg the lids were too heavy for people to access current ones.**

- iv. Kings Parade litter bins overflowing.

- v. Fly tipping and overflowing bins:
  - Park Street.
  - New Square (summer litter).
  - Jesus Green – overflowing cigarette bin.
- vi. Damaged bins by the Fort St George (Pub) on Midsummer Common.
- vii. Skips in Hardwick Street and Derby Street. Building Control Officers had been asked to monitor cleanliness issues.

**Action Point: Wendy Young to liaise with Highways Authority Officers to refer issues caused by untidy skips in Hardwick Street and Derby Street.**

- viii. A deep clean of the The Croft, particularly around the Co-op.
- ix. Enforcement work to tackle the environmental crime issue of littering and trade waste at Histon Road shops and car parks.

Following discussion, Members unanimously resolved to approve priorities for action as listed in the table above.

### **16/19/WAC Environmental Improvement Programme**

The Committee received a report from the Senior Engineer regarding the Environmental Improvement Programme (EIP). The report requested the Committee determined:

- i. Whether to proceed with an EIP proposal to restrict the movement of traffic through Canterbury Street.
- ii. Which of the proposed new EIP schemes were allocated funding as part of the 2016-17 Environmental Improvement Programme, as listed in Appendix A of the Officer's report.

#### Existing Schemes: Progress

The Senior Engineer referred to progress on approved schemes as set out in his report.

#### New Schemes That Require Decisions

Members considered a number of 2016/17 schemes put forward for approval.

Councillors introduced projects listed in Appendix A of the Officer's report, then spoke in support, with contributions from members of the public.

**Action Point: Senior Engineer to investigate funding available for Appendix C project 19 Warwick Road / Windsor Road passageway:**

## **Implementing a demarcation line on the pavement to separate cyclists and pedestrians.**

Following discussion the Chair decided that the recommendations highlighted in the Officer's report should be voted on and recorded separately:

- i. Resolved (unanimously) to defer until 12 July 2016 WCAC the decision to determine whether to proceed with an EIP proposal to restrict the movement of traffic through Canterbury Street, or reallocate the funding agreed (circa £12,250) to other potential projects. This would give residents an opportunity to undertake a consultation which would feed into WCAC's deliberation in July.
- ii. Resolved (unanimously) to allocate the £36,380 additional EIP budget for 2016-17 to the list of proposed projects in Appendix A of the Officer's report (except WC4 Jesus Green netball/basket ball hoop pilot [resolved by 5 votes to 1]) subject to:
  - a. **Action Point: Head of Property Services to investigate funding available to remove redundant phone boxes from Fitzroy/Burleigh Street (WC5). The intention is for WCAC to matchfund the Grafton Centre site owner to undertake work (£5,000 contribution from each party).**
  - b. **Action Point: Senior Engineer to investigate funding available to repair/replace the bench/planter in Jesus Lane (WC6). Also a bin to be sourced from the Operations Manager – Community Engagement and Enforcement.**
- iii. Resolved (unanimously) to approve those projects for implementation, subject to the schemes being deliverable, obtaining consents necessary, positive consultation where required and final approval by Ward Councillors.
- iv. Resolved (unanimously) to note the progress of existing schemes listed in Appendix C of this report.
- v. Resolved (unanimously) to consider a second EIP application invitation round during 2016-17 to utilise any funding uncommitted from the present round plus any savings arising from the delivery of previously committed schemes.

Councillors asked the Senior Engineer to specify in a future report how much funding would be available to allocate in a second round of EIP projects.

Suggested second round projects:

- i. Councillor Holland: Double yellow lines in Halifax Road near Sydenham Terrace.

- ii. Councillor Holland: Identify who was responsible for the maintenance of red pillar boxes eg in Newnham.
- iii. Councillor Gillespie: Benches on New Square.

**Action Point: Senior Engineer to investigate if s106 funding was more appropriate for benches on New Square.**

- iv. Councillor Nethsinga: City centre drop kerb in the Market Square.
- v. Projects identified to Ward Councillors from members of the public.

## **16/20/WAC Area Committee Community Grants 2016-17**

The Committee received a report from the Community Funding & Development Manager regarding applications received to date for 2016-17 funding for projects in the West Central Area. The Officer's report made recommendations for awards and provides information on the eligibility and funding criteria.

Members considered applications for grants as set out in the Officer's report, and table below. The Community Funding & Development Manager responded to Member's questions about individual projects and what funding aimed to achieve.

West Central Area Committee Councillors were recommended:

- 2.1 To consider the grant applications received, officer comments and proposed awards detailed in Appendix 1 of the Officer's report, in line with the Area Committee Community Grants criteria detailed in paragraph 3.6.
- 2.2 To agree the proposed awards detailed in Appendix 1 and summarised in the table below:

Ref	Organisation	Purpose	Award £
WC1	Christ's Piece Residents' Association	Cost of 1 talk	290
WC2	Friends of Histon Road Cemetery	Running costs	500
WC3	Friends of Midsummer Common	Maintenance of Community Orchard	445
WC4	Sustrans	Fortnightly social walks	1,500

<b>Budget available</b>	<b>£8,520</b>
<b>Total awards</b>	<b>£2,735</b>
<b>Budget remaining</b>	<b>£5,785</b>

A member of the public made a number of comments, as set out below.

**1. The complicated application form and submission process deterred people from applying for funding.**

The Community Funding & Development Manager said:

- i. Officers offered workshops to guide groups through the forms and process and were happy to meet people to discuss funding applications and offer support to complete forms on an individual basis. The C CVS also offered support. The form for area committees had been simplified and collected the minimum criteria to enable consistent assessments to be made. Policy requirements is also proportionate to the project funding is requested for.
- ii. Once an application was received, it was checked against funding eligibility criteria, then Officers made recommendations to Councillors to fund projects or not. Officers did not refuse to consider applications.
- iii. The City Council offered a number of sources of funding, projects could apply for more than one if they met the criteria.
- iv. The Council were obliged to collect project data for audit purposes, this was why application forms required detailed information. Projects needed to evidence they met funding criteria. Application forms had been simplified over time, they had been reviewed by the community forum to ensure they were user friendly.
- v. Officers only asked for proportional information when first contacted for funding. People often thought that more was required than was actually the case.

Councillor Cantrill said that 37 funding applications had been made in the north area, which was higher than the west area. This suggested that west area could apply for more funding and that eligible projects should be encouraged to come forward.

Following discussion, Members resolved (unanimously) to approve projects as set out in Appendix 1 of the Officer's report and summarised in the table above.

**16/21/WAC Strategic Review of Community Provision**

The Committee received a report from the Community Funding & Development Manager.

The report gave an update on the work of the review to date and proposals for the next steps of the information gathering exercise.

The Committee were also provided with a list of community facilities identified to date across the city that were invited to complete a survey and a map of those that had responded to the facility audit.

The Committee made the following comments in response to the report:

- i. The County Council had launched a Resilience Strategy that could tie into community engagement work.
- ii. Suggested community facility information could be disseminated via an app so people could find information easily.

In response to Members' comments the Community Funding & Development Manager said City and County Council Officers were in contact regarding various strategies, community hubs, libraries etc. The intention was to provide joint member briefings and to join up approaches.

In response to Members' comments the Community Funding & Development Manager was aware of County strategies and said the City and County Council Officers were in contact regarding various strategies, community hubs, libraries etc. The intention was to provide joint member briefings and to join up approaches wherever possible.

A member of the public made a number of comments, as set out below.

- 1. A member of the public raised the following points about the map of community facilities:**
  - i. There was a demand for this information.**
  - ii. Would it be available on line?**

The Community Funding & Development Manager said:

- i. Some community facility details included personal information. The intention was to put a list of facilities on-line once permission to publish people's contact details had been obtained. (Contact details were obtained during the community facility mapping process). Further details would be set out in the report going to Community Services Scrutiny Committee 30 June 2016.

- ii. Various ways of publishing the information would be considered, on-line apps can be included.

Following discussion, Members unanimously resolved to:

- i. Note the work of the review and initial findings of the city-wide community facilities audit.
- ii. Promote the 'call for evidence' stage of the review and encourage stakeholders to feed in their experience and evidence as detailed in sections 5 and 6 of the Officer's report.

### **16/22/WAC Any Other Business**

**Action Point: Committee Manager to circulate email to WCAC from Councillor Smith and Jacqueline Billing (Parkside Federation) inviting East and West Area Councillors to come into both Parkside and Coleridge in the summer term to talk to students in June.**

Progress: Sarah Steed to co-ordinate emails to East and West Area Councillors.

### **16/23/WAC Record of Attendance 20 April 2016**

- i. 15 members of the public
- ii. 8 Councillors
- iii. 5 City Officers

The meeting ended at 9.25 pm

**CHAIR**



## Committee Action Sheet

<b>Committee</b>	<b>West/Central Area Committee</b>
<b>Date</b>	<b>20/04/16</b>
<b>Circulated on</b>	<b>21/04/16</b>
<b>Updated on</b>	<b>24/06/16</b>

<b>ACTION</b>	<b>LEAD OFFICER/MEMBER</b>	<b>TIMESCALE</b>	<b>PROGRESS</b>
<u>Open Forum</u>  Councillor Bick to work with residents to review parking options for Orchard Street.	Councillor Bick	Feedback at next WCAC 12/07/16	
<u>Open Forum</u>  Councillor Cearns to raise residents' concerns regarding parked taxis causing traffic congestion in Emmanuel Road and Station Road. Situation exacerbated by taxis not parking in designated ranks.	Councillor Cearns	Feedback at next WCAC 12/07/16	
<u>Environmental Report</u>  Wendy Young to contact Waste Manager regarding supplying appropriate bins at the Adam & Eve Recycling Centre eg the lids are too heavy for people to access current ones.	Wendy Young (Operations Manager – Community Engagement and Enforcement)	Feedback at next WCAC 12/07/16	A referral was made to the Recycling Officer who advised that if residents have issues with large bins at recycling bins we will use smaller bins to facilitate recycling. This has been actioned at both

			Adam and Eve Street and Park Street in the past as well.
<u>Environmental Report</u>  Wendy Young to liaise with Highways Authority Officers to investigate issues caused by untidy skips in Hardwick Street and Derby street.	Wendy Young	Feedback at next WCAC 12/07/16	Referrals were made to the County Council team that deal with skip permitting and management following the last area committee, and asked that action be taken to look into the issue.
<u>Environmental Improvement Programme</u>  Dave Prinsep to investigate funding available to remove redundant phone boxes from Fitzroy/Burleigh Street (WC5). The intention is for WCAC to matchfund the Grafton Centre site owner to undertake work.	Dave Prinsep (Head of Property Services)	Feedback at next WCAC 12/07/16	
<u>Environmental Improvement Programme</u>  John Richards to investigate funding available to repair/replace the bench/planter in Jesus Lane (WC6).	John Richards (Senior Engineer)	Feedback at next WCAC 12/07/16	

<u>Environmental Improvement Programme</u>  John Richards to investigate funding available for Appendix C project 19 Warwick Road / Windsor Road passageway: Implementing a demarcation line on the pavement to separate cyclists and pedestrians.	John Richards	Feedback at next WCAC 12/07/16	
<u>Environmental Improvement Programme</u>  John Richards to investigate if s106 funding more appropriate for funding benches on New Square instead of EIP.	John Richards	Feedback at next WCAC 12/07/16	
<u>Any Other Business</u>  Committee Manager to circulate email to WCAC from Cllr Smith and Jacqueline Billing (Parkside Federation) inviting East and West Area Councillors to come into both Parkside and Coleridge in the summer term to talk to students in June.	Sarah Steed (Committee Manager)		Sarah Steed to co-ordinate emails to East and West Area Councillors. Awaiting details from Cllr Smith.

This page is intentionally left blank

## CAMBRIDGE CITY COUNCIL

### Record of Executive Decision

#### Improvements to Christ's Pieces Tennis Court

**Decision of:** Sports and Recreation Manager: Ian Ross

**Reference:** 16/WCAC/S106/03

**Date of decision:** 01/06/16 **Recorded on:** 01/06/16

**Decision Type:** S106

**Matter for Decision:** S106 Devolved Decision-Making: 2015/16 Priority-Setting: Improvements to Christ's Pieces Tennis Court as detailed below

Capital Project Appraisal - Capital costs & funding – profiling (see breakdown in Appendix A as per the Officer's report)

£90,000 of devolved outdoor sports S106 contributions have been approved by the West Central Area Committee. More detailed costings since then estimate that the project could cost just under £75,000 (all S106-funded). This is for:

- removal and replacement of the perimeter fencing to current standards.
- resurfacing (with a better, more non-slip surface) and line-marking for both pairs of tennis courts, including netball court line-marking on one pair of courts;
- replacing the nets, posts and sockets with upgraded versions;
- reworking of the entrance surfacing to allow better access for disabled users.

This business case will therefore be expedited, seeking comments from the Area Committee chairs and opposition spokes before an officer decision under delegated authority. In the event that the actual costs are slightly above this revised figure, appropriate S106 funding is available.

<b>Why the decision had to be made (and any alternative options):</b>	This project was approved by the West Central Area Committee on Thursday 11th February 2016. It helps to mitigate the impact of new housing and new residents in the Area. It has been brought forward due to the increased participation of tennis in the city, which has led to more requests for up-to-date facilities.
<b>Decision(s):</b>	Agreed the community facilities funding as detail in the Project Appraisal.
<b>Reasons for the decision:</b>	As set out in the Officers Report. As set out in the Officers Report.
<b>Scrutiny consideration:</b>	Chair, Vice Chair and Spokes of West Committee were consulted.
<b>Conflicts of interest:</b>	No conflicts of interest were declared by the Executive Councillor
<b>Comments:</b>	This S106 decision will be reported back to the next West / Central Area Committee.

## PART B: Full Business Case

# Christ's Pieces tennis courts: improvements

S106-funded projects which have been agreed by Area Committees or Executive Councillors through the S106 priority-setting process do not require a Part A Outline Business Case.

### **S106 priority-setting context:**

This project was approved by the West Central Area Committee on Thursday 11<sup>th</sup> February 2016. It helps to mitigate the impact of new housing and new residents in the Area. It has been brought forward due to the increased participation of tennis in the city, which has led to more requests for up-to-date facilities.

### **Project objectives:**

The objectives of this project are to bring the existing tennis facilities up to current specification and standards, improve playing surfaces and improve footpaths/access to the tennis courts.

### **Current provision:**

The courts are fully maintained and are now at a stage where standard Planned Preventative Maintenance (PPM) works cannot keep the courts and fencing to the required condition that is required. This is due to the open tarmac surface now being blocked with moss, dirt, leaf mulch etc. which increases the requirement for additional cleaning works to ensure a safe playing surface. The perimeter fencing is in areas past its repairable state and requires replacement. The proposed improvements will provide significant additional benefit for local residents – hence the eligibility for S106 funding.

The resurfacing will provide four fully playable courts which will also be enhanced with additional lines marked to allow netball to be played on one pair of the courts. Netball used to be played at this location some years ago. Upgrading the courts to allow netball to be played here again also reflects a recent surge in the popularity of netball.

This project will replace the outer fencing (which has been in place for 20+ yrs) to current standards which will be stronger and more aesthetically pleasing to residents from its reduced height and general appearance.

The access to the courts is based on various materials at differing levels, which restricts access by disabled users. The project will ensure that disabled users have full access. The entrance will be level surface tarmacadam to a new wide single leaf gate. The remaining footpath on two sides of the courts is based on a deteriorating carstone surface that requires to be changed to ensure that there is additional linkage to existing footpaths to improve access for all abilities.

## **B1. Capital Project Appraisal - Capital costs & funding – profiling (see breakdown in Appendix A)**

£90,000 of devolved outdoor sports S106 contributions have been approved by the West Central Area Committee. More detailed costings since then estimate that the project could cost just under £75,000 (all S106-funded). This is for:

- removal and replacement of the perimeter fencing to current standards.
- resurfacing (with a better, more non-slip surface) and line-marking for both pairs of tennis courts, including netball court line-marking on one pair of courts;
- replacing the nets, posts and sockets with upgraded versions;
- reworking of the entrance surfacing to allow better access for disabled users.

This business case will therefore be expedited, seeking comments from the Area Committee chairs and opposition spokes before an officer decision under delegated authority. In the event that the actual costs are slightly above this revised figure, appropriate S106 funding is available.

**B1a. VAT implications:**

VAT advice has been undertaken with the Councils VAT officer and no VAT implications have been identified.

<b>Total Capital Costs</b>	£74,990
<b>Total Capital Funding Requirements</b>	£0

**B2. Revenue Costs and Funding (see breakdown in Appendix B) (Cost Centre 20310)**

Repair and maintenance costs are already managed within a centralised budget held for all tennis courts around the City. Works allocated on an as-and-when-required based on utilisation and vandalism repairs with some elements of planned works undertaken annually. Approximations are set out below.

	<b>2016/17£</b>	<b>2017/18</b>	<b>2018/19</b>	<b>Annual on-going</b>
<b>Total Annual Revenue costs</b>	£350	£350	£350	£350
<b>Revenue funding requirements</b>	£0	£0	£0	£0

**B3. Findings from feasibility study**

The tennis courts have not been resurfaced for a number of years and the heavy use and popularity of the courts have contributed to the condition that they are in at the moment. The surfaces have significant slip potential making some areas regularly unplayable for the public. The fencing around the courts has areas of extensive deterioration and damage from being 20+ yrs old and without replacement has the potential to be a hazard. The level of works required to maintain this facility has increased due to its aged condition and this work will compliment other works undertaken in the locality to the trees and vegetation.

**B4. Procurement Strategy**

The Recreation team in Community Services will manage the procurement of this project which will be carried out in accordance with Cambridge City Council procurement rules.

4 Specialist Court Maintenance companies invited to tender on a spec.

**Target Dates for major procurement elements of the project (where appropriate):**

Start of procurement	February 2016
Award of Contract	May 2016
Start of project delivery	Early June 2016
Completion of project	June 2016
Date project output expected to become operational (if not same as above)	N/A



**B5. Staffing and external contractor resources**

The Recreation team will manage this project. External contractors will carry out the prescribed works.

Skill/level/person	Estimated no. hours	Estimated Duration	
		Start date	Finish date
Project Manager – Sport & Recreation Manager	2	April 2016	June 2016
Project team expert – Recreation Technical Officer	24	April 2016	June 2016
Streets & Open Spaces Officer	2	April 2016	June 2016
Contractor/Consultant		May 2016	June/July 2016
Legal	0		
Human Resources	0		
Finance	2	May 2016	June
Procurement	1	April 2016	May 2016
etc. backfill/temporary staff resource	N/A		

**B6. Wider staff implications**

There are no wider staff implications other than those identified.

**B7. Outline your approach to consultation**

Consultation was undertaken with the local ward councillors and at local area committees following increased approaches to the Sport & Recreation Team for facilities, which identified the need for this project.

General members of the public have also contacted the Recreation office to inform the recreation team of the issues at the tennis courts which have made them difficult to use all year round, these have led to The forming of the current specification.

Visual Monitoring has provided the evidence for requirement of these works.

There has been a request to return to playing netball at this location which occurred a few years ago, due to the increase in participation of sport in this area.

Local consultation was undertaken with Ward Councillors (members) where they were advised of the timescale options and their view was to carry out the works asap to ensure that the courts were playable following the completion of Wimbledon 2016. Delay in carrying out this project would mean carrying out the works during a period when the weather conditions were less predictable and could cause delays and / or additional works.

**B8. Equalities Impact (EQIA)**

An equalities impact assessment has been completed (attached) which identified the need for a reconfigured entrance point to ensure disabled users can access the facilities.

**B9. Environmental Impact**

Nil: this project proposal has no climate change impact.

**B10. Other Impact (s)**

There are no other current impacts identified.

**B11. Risk assessment**

The implementation arrangements aim to mitigate the following risks:

- Delivery and storage of materials and equipment onto site.
- Movement of vehicles.
- Minimise the down time of the facility.
- There are time-limited funds attached to the project with an expiry date of November 2017 (for a contract or purchase order to be finalised). The project is scheduled for completion this summer, so this is not an issue.

**B12. Anticipated approach and timetable**

<b>Stage/Milestone</b>	<b>Outcome/Deliverable</b>	<b>Date of Completion</b>
Local Consultation	Public Project Idea	Jan '16
Ward Member Consultation	Approval of the Works	Feb '16
Award		May / June '16
On-Site		May / June '16
Finish		June '16

**B13. Project Approval Sign Off****Date agreed**

Project Manager  
Ian Ross (Sport & Recreation Manager)

April 2016

**B14 Background documents**

S106 report to West/Central Area Committee on 11/2/2016

# Christ's Pieces tennis courts: improvements

# Appendix A

## Capital costs & funding – profiling

	2016/17	2017/18	2018/19	2019/20	Comments
<b>CAPITAL COSTS</b>					
Building contractor / works	£74,990	£0	£0	£0	
Purchase of vehicles, plant & equipment (including IT infrastructure & costs)	£0	£0	£0	£0	
Professional / Consultants fees	£0	£0	£0	£0	
Other capital expenditure:	£0	£0	£0	£0	
<b>Total Capital costs</b>	<b>£74,990</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	
<b>CAPITAL INCOME</b>					
Government Grant	£0	£0	£0	£0	
Developer Contributions	£74,990	£0	£0	£0	£90,000 of devolved outdoor sports S106 funding allocated by West Central Area Committee for this project on 11/2/2016.
R&R funding (if applicable)	£0	£0	£0	£0	
Earmarked Funds	£0	£0	£0	£0	
Existing capital programme funding	£0	£0	£0	£0	
<b>Total Capital income</b>	<b>74,990</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	
<b>NET CAPITAL BID</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	

## Christ's Pieces tennis courts: improvements

## Appendix B

### Revenue Costs

	2016/17	2017/18	2018/19	2019/20	Comments
Maintenance					
Insurance	£	£	£	£	
Operating costs	£350	£350	£350	£350	Cost Centre (20310)
Staff (savings)/costs	£	£	£	£	
Energy (savings)/costs	£	£	£	£	
Other (savings)/costs	£	£	£	£	
Existing budget provision	£350	£350	£350	£350	
<b>Net Revenue Implications</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	

# Cambridge City Council Equality Impact Assessment



Completing an Equality Impact Assessment will help you to think about what impact your strategy, policy, plan, project, contract or major change to your service may have on people that live in, work in or visit Cambridge, as well as on City Council staff.

The template is easy to use. You do not need to have specialist equalities knowledge to complete it. It asks you to make judgements based on evidence and experience. There are guidance notes on the intranet to help you. You can also get advice from Suzanne Goff, Strategy Officer on 01223 457174 or email [suzanne.goff@cambridge.gov.uk](mailto:suzanne.goff@cambridge.gov.uk) or from any member of the Joint Equalities Group.

## 1. Title of strategy, policy, plan, project, contract or major change to your service:

Christs Pieces Tennis Court Refurbishment

## 2. What is the objective or purpose of your strategy, policy, plan, project, contract or major change to your service?

To upgrade the existing facilities to ensure that they are fit for purpose.

## 3. Who will be affected by this strategy, policy, plan, project, contract or major change to your service? (Please tick those that apply)

√ Residents

√ Visitors

√ Staff

## 4. What type of strategy, policy, plan, project, contract or major change to your service is this? (Please tick)

☐ New

☐ Revised

√ Existing

## 5. Responsible directorate and service

Directorate: Community Services

Service: Sport & Recreation

**6. Are other departments or partners involved in delivering this strategy, policy, plan, project, contract or major change to your service?**

√ No

**7. Potential impact**

**(a) Age** (any group of people of a particular age, including younger and older people – in particular, please consider any safeguarding issues for children and vulnerable adults)

**Positive Impact**

The markings and new surfaces will hopefully encourage users of all ages to use the courts. The new improved access will also make it easier for older people or those with mobility issues to gain entry to the tennis courts.

**Negative Impact**

No known impact

**(b) Disability** (including people with a physical impairment, sensory impairment, learning disability, mental health problem or other condition which has an impact on their daily life)

**Positive Impact**

The new improved access arrangements will allow people with disabilities to easily access the courts for play.

**Negative Impact**

No known negative impact

**(c) Gender**

**Positive Impact**

New netball markings will give an additional facility in the city to assist with the increased take up of netball, enhancing women in sport.

**Negative Impact**

There may be a possible small reduction in times that are available for males to play tennis in this location.

**(d) Pregnancy and maternity**

No known impact

**(e) Transgender** (including gender re-assignment)

No known impact

**(f) Marriage and Civil Partnership**

No known impact

**(g) Race or Ethnicity**

No known impact

**(h) Religion or Belief**

No known impact

**(i) Sexual Orientation**

No known impact

**8. If you have any additional comments please add them here**

None

**9. Conclusions and Next Steps**

- If you have not identified any negative impacts, please sign off this form.
- If you have identified potential negative actions, you must complete the action plan at the end of this document to set out how you propose to mitigate the impact. If you do not feel that the potential negative impact can be mitigated, you must complete question 8 to explain why that is the case.
- If there is insufficient evidence to say whether or not there is likely to be a negative impact, please complete the action plan setting out what additional information you need to gather to complete the assessment.

All completed Equality Impact Assessments must be emailed to Suzanne Goff, Strategy Officer, who will arrange for it to be published on the City Council's website.  
Email [suzanne.goff@cambridge.gov.uk](mailto:suzanne.goff@cambridge.gov.uk)

## 10. Sign off

Name and job title of assessment lead officer: Mac McDonald – Recreation Technical Officer

Names and job titles of other assessment team members and people consulted:  
Julie Durrant – Recreation Technical Officer

Date of completion: 13<sup>th</sup> April 2016



## Action Plan

**Equality Impact Assessment title:**

**Date of completion:**

Equality Group	Age
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

Equality Group	Disability
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

Equality Group	Gender
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

<b>Equality Group</b>	<b>Pregnancy and Maternity</b>
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

<b>Equality Group</b>	<b>Transgender</b>
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

<b>Equality Group</b>	<b>Marriage and Civil Partnership</b>
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

<b>Equality Group</b>	<b>Race or Ethnicity</b>
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

<b>Equality Group</b>	<b>Religion or Belief</b>
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

<b>Equality Group</b>	<b>Sexual Orientation</b>
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

<b>Other factors that may lead to inequality</b>	
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

This page is intentionally left blank

# Neighbourhood profile update Cambridge City West/Central Neighbourhood

July 2016



**Matt Johnson, Safer  
Neighbourhoods  
Inspector**

**Lynda Kilkelly, Safer  
Communities Manager,  
Cambridge City Council**

<b>1 INTRODUCTION</b>	<b>2</b>
Aim	
Methodology	
<b>2 CURRENT PRIORITIES</b>	<b>3</b>
<b>3 PRO-ACTIVE WORK &amp; EMERGING ISSUES</b>	<b>6</b>
<b>4 ADDITIONAL INFORMATION</b>	<b>7</b>
Current Crime & ASB Incident Levels by Ward	
<b>5 RECOMMENDATIONS</b>	<b>8</b>

## **1 INTRODUCTION**

### **Aim**

The aim of the Neighbourhood profile update is to provide an overview of action taken since the last reporting period, identify ongoing and emerging crime and disorder issues, and provide recommendations for future priorities and activity in order to facilitate effective policing and partnership working in the area.

The document should be used to inform multi-agency neighbourhood panel meetings and neighbourhood policing teams, so that issues can be identified, effectively prioritised and partnership problem solving activity undertaken.

### **Methodology**

This document was produced using the following data sources:

- Cambridgeshire Constabulary crime and anti-social behaviour (ASB) incident data for January 2016 to May 2016, compared to a previous like reporting period (August 2015 to December 2015) and the same reporting period in 2015; and
- Information provided by the Safer Neighbourhood Policing team and the City Council's Safer Communities team.

## 2 CURRENT PRIORITIES

At the West/Central Area Committee meeting of 11 February 2016, the committee recommended adopting the following priorities:

- ❑ Continuation with licensed premises enforcement visits
- ❑ Violent crime in the city centre
- ❑ Traffic junction enforcement (all road users)
- ❑ Cycle theft

The Neighbourhood Action Group assigned the actions to be taken and the lead officers for each of the priorities. The tables below summarise the actions taken and the current situation.

<b>Continuation with licensed premises enforcement visits</b>	
<b>Objective</b>	To continue with enforcement visits to licensed premises
<b>Action Taken</b>	Cambridge police's licensing officer has worked with city council partners to address any emerging issues in this area. This has included an increase in weekend licensing visits at key times and follow-up visits following incidents at premises to offer support, and advice as appropriate. The licensing officer, supported by the local PCSOs, has been proactive in engaging with licensed premises, including those with off-licences, on the run up to the significant events such as the traditional student gatherings on the green spaces, Strawberry and Midsummer Fairs.
<b>Current Situation</b>	To be advised at the meeting.
<b>Lead Officer</b>	Sergeants Kevin Misik and Ian Wood, Cambridgeshire Constabulary

<b>Violent crime in the city centre</b>	
<b>Objective</b>	To continue to tackle alcohol-related violent crime in the city centre
<b>Action Taken</b>	<p>Over this recording period we have continued to work to address the issue of alcohol related violent crime and ASB in the night time economy.</p> <p>Operation Connect, our weekly response to policing the city's night time economy at the weekend, continues to ensure that there are additional resources available to deal with the increased footfall and high profile events. The Connect patrols have involved working with partners from the city council, SIA-licensed door staff and the Street Pastors. In recent weeks, we</p>

	<p>have seen additional staff, including local officers from the West/Central team, conducting patrols to ensure that people are able to enjoy, or avoid if they prefer, the Euro 2016 tournament.</p> <p>Whilst the team's engagement with the street life community is a core function, there has been an increase in the presence of street drinkers and beggars in the evenings, leading to increased calls for service. In particular, we have focused on a problematic individual who has caused issues and been intimidating, particularly towards the Street Pastors. Some effective work by officers has led to this offender being given 18 weeks in prison for a series of public order offences, as well as being given a Criminal Behaviour order to address his future behaviour.</p>
<b>Current Situation</b>	Violent crime over this period shows a reduction. The trend for violent crime elsewhere in the city is showing an increase in recorded violence, but a reduction in serious assaults. Professionals working within the night time economy (SIA-licensed door staff, police and A&E staff at Addenbrooke's) are generally reporting that there are fewer incidents. Cambridge remains a popular place for people to visit in the evening and so we cannot be complacent and will continue to seek to drive down the level of incidents.
<b>Lead Officers</b>	Sergeants Kevin Misik and Ian Wood, Cambridgeshire Constabulary

<b>Traffic junction enforcement (all road users)</b>	
<b>Objective</b>	To promote and improve road safety for all users
<b>Action Taken</b>	<p>This has been tackled as part of the wider road safety work that the West/Central team supported by the wider constabulary has been carrying out during the reporting period.</p> <p>The Community Speedwatch has grown and is now effective in a range of areas across the city and the West Central area is well represented. Laser speed enforcement has been conducted at a number of locations with the area with a variety of results.</p> <p>Concerns have been raised regarding the parking of taxis throughout the area, which in turn causes issues for the other road users. We are working with the Council's licensing team as we recognise the need for the ready availability of taxis, particularly in the night time economy, but cannot condone parking which causes an obstruction for cyclists or drivers.</p>



	The PCSO's have continued to provide a presence at the major junctions within the area, which has served to promote appropriate use of the junctions and the red cycling boxes at them. Enforcement levels have been low as a high visibility jacket tends to make drivers focus a bit more. We are keen to work towards making the roads safe for all users, targeting specific offenders rather than any one group of users.
<b>Current Situation</b>	This work continues and the number of people involved in Speedwatch grows.
<b>Lead Officer</b>	Sergeants Kevin Misik and Ian Wood, Cambridgeshire Constabulary

<b>Cycle theft</b>	
<b>Objective</b>	To tackle cycle theft in the Central & West areas
<b>Action Taken</b>	<p>Over the recording period, we have had a number of successes with persistent cycle thieves who have been committing a large amount of crime across the West/Central area of the city. They are currently on court bail awaiting sentencing. As well as taking enforcement action we have made an application to the court for a Criminal Behaviour Order to impose conditions on one of the offenders in a hope of reducing their current criminal behaviour.</p> <p>As well as the work around the offenders, the West/Central team has been carrying out targeted patrolling of vulnerable locations with the area. We have been working with a number of partners within the University of Cambridge to prevent further offences and where possible to detect offences that have happened.</p> <p>We have also been working toward passing a strong cycle crime prevention message out to key location and events. This is in conjunction with work within the second hand cycle sector.</p>
<b>Current Situation</b>	Cycle crime has always made up a significant volume of the overall crime in the city and the West/Central area sees the highest volume. There are a number of cases ongoing which we hope to be able to report on at the meeting.
<b>Lead Officer</b>	Sergeant Ian Wood, Cambridgeshire Constabulary

### **3 PRO-ACTIVE WORK & EMERGING ISSUES**

#### **Cambridgeshire Constabulary**

The key themes for West/Central have been described above – night time economy, road safety and cycle theft.

We have had emerging issues (such as a spree of graffiti offences and some youth disorder in the city centre) which we have focussed on and which have now stopped. Whilst we have not always been able to detect the offences, our focus has brought a stop to them.

We have seen an increase in thefts from vehicles during the period; a number of arrests have been made and some prosecutions are ongoing. The offences fall into two categories: opportunist thefts where drivers have left valuables on display, and targeted thefts from vans belonging to tradesmen, usually committed during the daytime. We have spent a lot of time visiting the sites across the area and trying to raise awareness with those involved in the construction business locally.

The summer sees an influx in tourists and overseas students; we will continue to provide high visibility policing in the city centre to ensure those that are living, working or visiting the city feel safe and we reduce opportunities for crime.

#### **Cambridge City Council**

The Safer Communities team has been liaising closely with the police and homelessness agencies to tackle problematic rough sleeping and begging in various locations, including the City centre. Persistent beggars or rough sleepers have been referred to the City Council's multi-agency task and target meeting for regular planning about their support needs and their progress when engaging with support services. Where appropriate, enforcement action for the most problematic individuals is also considered.

Council officers from Safer Communities team and Housing Advice have carried out two begging patrols, where they have engaged with beggars warning that begging is illegal and will not be tolerated in the City, at the same time informing them of the support available. They also gave individuals information cards with a map detailing the locations of support services. Police and Street Outreach staff supported the patrols, and were on hand if any immediate enforcement or support was required.

## 4 ADDITIONAL INFORMATION

### CURRENT CRIME & ASB INCIDENT LEVELS BY WARD

Page 43 of 66

AREA			Dwelling Burglary	Other Burglary	Violent Crime	Robbery	Theft of Vehicle	Theft from Vehicle	Cycle Theft	Theft from Shop	Criminal Damage	Other Crime	TOTAL CRIME	TOTAL ASB
WARDS	<b>City West/Central</b>	Jan 16 – May 16	13	35	252	13	1	72	354	235	96	555	1,626	533
		Aug 15 – Dec 15	30	56	261	15	4	40	357	217	110	554	1,644	449
		Jan 15 – May 15	23	77	279	7	3	36	348	243	102	550	1,668	432
	<b>Castle</b>	Jan 16 – May 16	3	7	19	1	1	12	39	2	8	30	122	54
		Aug 15 – Dec 15	13	13	21	1	2	21	32	0	18	32	153	42
		Jan 15 – May 15	8	19	13	1	0	11	31	0	16	24	123	43
	<b>Newnham</b>	Jan 16 – May 16	5	10	11	1	0	49	48	2	11	36	173	32
		Aug 15 – Dec 15	9	3	8	2	0	12	57	3	7	41	142	38
		Jan 15 – May 15	6	17	7	0	2	12	27	3	9	43	126	32
	<b>Market</b>	Jan 16 – May 16	5	18	222	11	0	11	267	231	77	489	1,331	447
		Aug 15 – Dec 15	8	40	232	12	2	7	268	214	85	481	1,349	369
		Jan 15 – May 15	9	41	259	6	1	13	290	240	77	483	1,419	357

## **5 RECOMMENDATIONS**

- ❑ The previous priorities are all valid and may be still appropriate, but they are also long-term issues.
- ❑ We would welcome the views of the Committee.

# Environmental Report



## Cambridge West Area March to May 2016

## Contents

1. Introduction .....	3
2. Target setting and recommendations.....	3
3. Routine activity.....	4
4. 'Ward Blitz' activity .....	4
5. Specific issues and actions .....	6
6. Environmental Data .....	9
Private Realm [West Central Area] .....	9
Public Realm Data .....	10
Public Realm Enforcement [Castle] .....	10
Public Realm Enforcement [Market].....	12
Public Realm Enforcement [Newnham] .....	14
Dog Warden Service [West Area] .....	16
Operations cleansing data by ward [West Area] .....	17
Waste and Recycling Data [City wide] .....	19
7. Proactive and community work .....	21
8. Key contacts .....	22
Officers.....	22
Issues.....	23
9. Resources.....	24
10. Appendices .....	26

# 1. Introduction

This report provides an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the West Area Committee. The report identifies the reactive and proactive service actions undertaken in the previous year, including the requested priority targets and reports back on the recommended issues and associated actions to be targeted in the following period. It also includes key officer contacts for the reporting of waste and refuse and public realm issues.

## 2. Target setting and recommendations

All those at Committee have an opportunity to suggest issues that they would like to see tackled in the neighbourhood area during the upcoming period to help shape the activity to be undertaken within the public realm. Following suggestions that are received the relevant teams will consider the suggestions, and will prioritise work, responding reactively where appropriate and programming some work for the future. All suggested targets will be reported back on in the following period to update members and the public on the status of the issue. Recommendations will also be presented to the committee for consideration and to aid discussion.

### Recommendations

The following are suggestions for members on what action could be considered for priority within the West Area for the period of June to August 2016.

#### Continuing priorities\*

Number	Priority details
1	Enforcement and City Ranger patrols in the City Centre to address issues of illegally deposited trade waste and littering. Justification: Littering and illegal deposited waste if left un-investigated can cause ongoing issues and encourage antisocial behaviour. This priority has been included as a continuation to balance the high standard of trade waste management and litter patrols already existing in the West/Central area and to continue to build upon this work further.
2	Proactive small scale graffiti and flyposting removal by City Rangers and Operations Team across the West/Central area. Justification: Work already conducted by the City Rangers and Operations Team has been positive and enhanced the areas where cleared. This recommendation is to continue this work as a priority for all the rangers covering the West/Central areas.
3	Ownership and cleansing of Garrett Hostel Lane ditches Justification: Work to identify the ownership of Garrett Hostel Lane ditches is ongoing. Work on maintaining the cleanliness of the ditches is ongoing and remains a focus for the Operations team.
4	Joint working patrols to address the issues of fly tipping at public recycling points Justification: Fly tipping at Lammas Land and Adam and Eve Street recycling centres account for an increase in the fly tipping figures across the West area. Enforcement and ranger work to focus on these areas will balance education and enforcement to deter this problem.

\* Amendments to continuing priorities are shown in italics

Members are recommended to endorse the above recommendations or to make proposed amendments, and in doing so to consider the community intelligence questions below to help shape the public realm work.

### **Community intelligence questions**

1. What activities should be considered as part of ward blitzes?
2. What geographical locations would benefit from targeted work? (including public realm enforcement activity and clean-up work by the community payback)
3. What locations for new and replacement general waste, recycling and dog bins (in line with resources available) should be considered?
4. Where and when the dog warden service should patrol in order to target dog fouling?

## **3. Routine activity**

Streets and Open Spaces teams work closely with residents, community and campaign groups to keep Cambridge clean, green and safe. Street cleansing works to clear shop fronts and maintain all residential streets to a good standard of cleaning by sweeping them regularly. The team empties litterbins and dog bins across the city parks and open spaces, as well as removing graffiti and clearing needles and fly tipping.

The grounds maintenance team maintains all council housing and highway grass and shrub beds across the city, and carries out the maintenance of the city's cemeteries and crematoriums as well as the maintenance of all parks across the city. The City Rangers team provide a street-level, face-to-face contact point for people to raise any cleanliness and public safety issues that they might have concerning their neighbourhood.

The dog warden patrols within Cambridge to increase people's awareness of the requirement to clear up after their pets, as well as collecting stray dogs within the city and works alongside animal charities to deliver educational roadshows. Investigation of instances of environmental crime in public places across the city is carried out by the public realm enforcement team. As well as undertaking enforcement action where necessary, the team provide advice for residents and businesses on issues including fly tipping, litter, waste, illegal advertising, abandoned shopping trolleys, verge parking and abandoned, untaxed and nuisance vehicles.

## **4. 'Ward Blitz' activity**

The City Council embarked on a campaign of monthly 'ward blitzes' across the City, involving the Council's City Rangers, Rapid Response, Public Realm Enforcement and Street Cleansing teams. These teams undertook coordinated public realm maintenance, enforcement and educational action, targeting one ward every month in rotation. Working within existing budgets, this action as additional to the routine, day-to-day, work undertaken by these services.

Ward blitz activity will have included a combination of the following actions:

- Deep cleansing of channels
- Cleansing of litter and dog bins
- Cleansing of signage
- Cleansing of recycling centres
- Increased dog warden presence
- Increased public realm enforcement presence
- Joint working with Cambridgeshire Fire and Rescue, and Cambridgeshire Police
- Free dog microchipping event



- Proactive inspections by pest control in known hotspots

The results of the ward blitzes are reported as follows:

Castle – Environmental Report January to March 2015

Market – Environmental Report July to September 2015

Newnham - Environmental Report October to December 2015

## 5. Specific issues and actions

The following specific issues were identified for targeted action in the previous period. The following tables summarise the action undertaken and current situation, whether ongoing or completed, for each issue.

<b>Priority 1</b>	<b>Enforcement and City Ranger patrols in the City Centre to address issues of illegally deposited trade waste and littering.</b>
Action Taken	Over 337 hours of patrols were undertaken by the public realm team to address the issues of trade waste illegally deposited and littering during the period of March - May. Numerous fixed penalty notices were issued, including Fitzroy Street, New Square, Burleigh St, Bridge Street and Fisher Square. Several businesses within the city have been engaged with and have pledged to the litter voluntary code, which promotes responsible litter management. There have been numerous, successful prosecutions taken against suspects in relation to non-payment of fixed penalty notices regarding littering offences. Trade waste inspection made, have resulted in warning letters being sent to companies regarding their duty of care towards their commercial waste. This has also resulted in repeat offenders being issued with notices.
Current Situation:	Ongoing
<b>Priority 2</b>	<b>Early morning, daytime and weekend dog warden patrols for dog fouling on Grantchester Street, Lammas Land, Lammas Field and surrounding areas.</b>
Action Taken	Dog warden patrols have been conducted by the Dog Wardens in partnership with the Enforcement team and City Rangers to address issues of dog fouling at the above locations. Educational advice and dog bags continue to be provided by the dog wardens to dog walkers in the area particularly on dog control orders. Officers have replaced signage at the areas where required and have recommended that the issues with fouling have been resolved at the present time.
Current Situation:	Completed
<b>Priority 3</b>	<b>Proactive small scale graffiti and flyposting removal by City Rangers and Operations Team across the West/Central area.</b>
Action Taken	The rangers removed over 60 incidents of graffiti and flyposting from street furniture including lampposts, street signs and benches. Further work is programmed for the upcoming period. Photographs of some of the work undertaken are included in the appendices of this report. .
Current Situation:	Ongoing
<b>Priority 4</b>	<b>Ownership and cleansing of Garrett Hostel Lane ditches</b>
Action Taken	The ownership of the ditches either side of Garrett Hostel Lane has highlighted that there does not appear to be an easily identifiable definitive owner at the current time. Work continues to identify the relevant owner, in the meantime regular visits are made by the Operations team to clear litter from the ditches and to keep them to a standard of cleanliness.
Current Situation:	Ongoing

<b>Priority 5</b>	<b>Joint working patrols to address the issues of fly tipping at public recycling points</b>
Action Taken	Adam and Eve Street and Park Street: Regular inspections made at the recycle centre. This is becoming a problematic issue with fly tips at the location. A number of which have been reported and cleared with investigations carried out. Suspects have been identified and action has been and is being taken.
Current Situation:	Ongoing
	Castle Park: A total of three hours spent inspecting recycling point. No issues other than two occasions of cardboard left by the blue recycling bin. Repeat offender although no further action being taken on this occasion. Officers suggest removing as priority but inspect when in area.
Current Situation:	Completed
	Lammas Land: A total of ten hours were spent at Lammas Land covering green space and recycling point. No issues at recycling point other than one occasion of a small scale fly tip identified by the enforcement team. Officers recommend regular monitoring of recycling centre to be carried out along with green space/dog control order patrols
Current Situation:	Ongoing
<b>Priority 6</b>	<b>Enforcement work to tackle the environmental crime issue of littering and trade waste at Histon Road shops, particularly outside the Co-op.</b>
Action Taken	Inspections have been made whilst in the area and walking to other areas in the North. No litter issues with other shops, small amounts of cigarette ends outside the Co-op on a couple of occasions but not a regular issue. Officers suggest removing as a priority but visiting when in the area and seek to work with Co-op and other businesses.
Current Situation:	Completed

#### Other issues:

<b>Issue</b>	<b>Skips in Hardwick Street and Derby Street. Building Control Officers had been asked to monitor cleanliness issues.</b>
Action Taken	Referrals were made to the County Council team that deal with skip permitting and management following the last area committee, and asked that action be taken to look into the issue.
Current Situation:	Completed
<b>Issue</b>	<b>A deep clean around Newnham Croft Street, particularly around the Co-op</b>
Action Taken	This has been completed in June 2016.
Current Situation:	Resolved

<b>Issue</b>	<b>Request for recycling rates for different wards and more detail of planned events</b>
Action Taken	Officers from waste have confirmed it is not possible to break the waste data for the city down into ward level, however further data has been added into the waste and refuse report on this occasion.
Current Situation:	Completed
<b>Issue</b>	<b>Request for Christ's Pieces railings to be painted</b>
Action Taken	This project has been agreed with the Development Team and added to the program of work for Community Payback. It is planned to undertake this work over several months during the Summer of 2016.
Current Situation:	Ongoing

## 6. Environmental Data

### Private Realm [West Central Area]

Period	Activity	Investigations	Treatments Carried out	Informal Action / Written Warnings	Statutory Notices Served	Simple Cautions	Legal Proceedings
March – May 2015	Noise Complaints	22	N/A	†	0	0	0
March – May 2016		29			0	0	0
March – May 2015	Refuse/ Waste Complaints	2	N/A	†	0	0	0
March – May 2016		2			0	0	0
March – May 2015	Other public health complaints <sup>‡</sup>	6	N/A	†	0	0	0
March – May 2016		5			0	0	0
March – May 2015	Private Sector housing standards	20	N/A	†	0	0	0
March – May 2016		17			0	0	0

[Pest control data was not available.]

† All complaints will generally have at least one such action

‡ Other public health complaints includes odour, smoke, bonfires, filthy and verminous

## Public Realm Data

### Public Realm Enforcement [Castle]

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
March – May 2015	Abandoned vehicles	1	N/A	N/A	0	0	0
March – May 2016		4			0	0	0
March – May 2015	Nuisance vehicles <sup>§</sup>	0	0	N/A	0	0	0
March – May 2016		0	0		0	0	0
March – May 2015	Derelict cycles	7	N/A	N/A	N/A	N/A	N/A
March – May 2016		8					
March – May 2015	Domestic waste	1	1	0	0	0	0
March – May 2016		1	1	0	0	0	0
March – May 2015	Trade waste	0	0	0	0	0	0
March – May 2016		3	2	0	0	0	0
March – May 2015	Litter	4	0	0	4	0	0
March – May 2016		4	0	0	3	0	0
March – May 2015	Illegal camping	0	N/A	0	N/A	0	0
March – May 2016		0		0		0	0
March – May 2015	Illegal advertising	3	2	0	0	0	0
March – May 2016		9	7		0	0	0

<sup>§</sup> Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

## Summary of Castle public realm enforcement data

- Four abandoned vehicles were investigated none of the vehicles were found to be abandoned.
- Eight derelict cycles were removed from across Castle. The number of cycles removed as abandoned in the area usually varies between 5 to 10 a quarter.
- There was one case of domestic waste investigated in Castle and the suspect was issued a warning letter as a result of the investigation.
- There were three cases of trade waste dumped in Castle ward investigated, of these two businesses were identified and complied with requests for information. Both suspects were sent warnings.
- There were four cases of littering in Castle, in one case litter was thrown from a vehicle and in two other the offences were on foot. In three cases fixed penalty notices were issued and subsequently paid.
- There were nine cases of illegal advertising on Chesterton Road, a number of suspects were found from the evidence and warning letters were sent where possible.
- There have been no significant changes in the enforcement investigations and outcomes compared to the same period in 2015.

**Public Realm Enforcement [Market]**

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
March – May 2015	Abandoned vehicles	2	N/A	N/A	0	0	0
March – May 2016		1			0	0	0
March – May 2015	Nuisance vehicles **	3	3	N/A	0	0	0
March – May 2016		0	0		0	0	0
March – May 2015	Derelict cycles	51	N/A	N/A	N/A	N/A	N/A
March – May 2016		64					
March – May 2015	Domestic waste	10	3	0	0	0	0
March – May 2016		14	3	0	0	0	0
March – May 2015	Trade waste	6	4	0	0	0	0
March – May 2016		6	3	0	1	0	0
March – May 2015	Litter	13	0	0	12	0	0
March – May 2016		46	0	0	44	0	3
March – May 2015	Illegal camping	6	N/A	5	N/A	0	0
March – May 2016		2		2		0	0
March – May 2015	Illegal advertising	6	4	N/A	0	0	0
March – May 2016		0	0		0	0	0

\*\* Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway



## Summary of Market public realm enforcement data

- One untaxed vehicle was removed from Market Hill in March that was causing an obstruction to traffic. The vehicle was not claimed and subsequently destroyed.
- Sixty four derelict cycles were removed from across Market. The number of cycles removed as abandoned in the area usually varies between 10 to 75 a quarter.
- There were fourteen cases of domestic waste investigations conducted in the area; eleven cases had no suspects or evidence in them and three cases where a warning letter was issued.
- Six cases of trade waste were investigated in the West area. In three cases businesses were written to and complied with requests for their waste transfer information and were issued a warning letter. A further business was fined for failing to comply with a statutory notice and control their waste.
- There were forty six cases of litter investigated in the West area and forty four fixed penalty notices was issued, which included littering on foot at Round Church Street, St Andrews Street, Trumpington Street, Fitzroy Street and Burleigh Street. Three cases of fixed penalties not being paid have been referred to the legal team.
- There were two cases of illegal camping, one on Jesus Green and one on Midsummer Common, in both cases notices were issued to the suspects and the tents were removed by their owners within the 24 hour period.
- There are no other significant changes in the enforcement investigations and outcomes compared to the same period in 2015.

## Public Realm Enforcement [Newnham]

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
March – May 2015	Abandoned vehicles	3	N/A	N/A	0	0	0
March – May 2016		7			0	0	0
March – May 2015	Nuisance vehicles <sup>††</sup>	0	0	N/A	0	0	0
March – May 2016		0	0		0	0	0
March – May 2015	Derelict cycles	4	N/A	N/A	N/A	N/A	N/A
March – May 2016		7					
March – May 2015	Domestic waste	4	3	0	0	0	0
March – May 2016		1	1	0	0	0	0
March – May 2015	Trade waste	0	0	0	0	0	0
March – May 2016		1	1	0	0	0	0
March – May 2015	Litter	5	0	0	5	0	0
March – May 2016		1	0	0	1	0	0
March – May 2015	Illegal camping	0	N/A	0	N/A	0	0
March – May 2016		1		1		0	0
March – May 2015	Illegal advertising	2	2	N/A	0	0	0
March – May 2016		0	0		0	0	0

<sup>††</sup> Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

## Summary of Newnham public realm enforcement data

- Seven abandoned vehicle inspections were conducted, but none of the vehicles were deemed to be abandoned.
- Seven derelict cycles were removed from across Newnham. The number of cycles removed as abandoned in the area usually varies between 5 to 10 a quarter.
- There was one case of domestic waste and one of trade waste conducted in the ward, two suspects were identified and were issued warning letters.
- One case of littering was investigated and one individual was issued a fixed penalty notice for littering on Kings Lane, the fixed penalty was subsequently paid.
- There was one case of illegal camping at the Mill Pond, a notice was served and the owner of the tent removed their belongings within the 24 hour period.
- There are no other significant changes in the enforcement investigations and outcomes compared to the same period in 2015.

## Dog Warden Service [West Area]

### Stray dogs

Period	Activity	Number of cases	Rehomed	Destroyed	Claimed	In Kennels	Comment
March – May 2015	Stray dogs	3	0	0	3	0	One other stray dog calls was received, but the dog was collected by their owner before the dog warden attended
March – May 2016		0	0	0	0	0	Four other stray dog calls were received, but the dogs were collected by their owner before the dog warden attended

### Dog Control Orders

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
March – May 2015	Dog control orders: Fouling	0	0	0	0	0	0
March – May 2016		2	0	0	2	0	0
March – May 2015	Dog control orders: Exclusion	0	0	0	0	0	0
March – May 2016		0	0	0	0	0	0
March – May 2015	Dog control orders: Leads	0	0	0	0	0	0
March – May 2016		0	0	0	0	0	0
March – May 2015	Other dog complaints <sup>††</sup>	0	0	0	0	0	0
March – May 2016		0	0	0	0	0	0

### Summary of dog warden data:

Two incidents of failure to clear up dog fouling were witnessed on Jesus Green and fixed penalty notices were issued, these were subsequently paid.

<sup>††</sup> Includes issues such as barking, welfare, signage requests and educational advice as well as joint working with Environmental Health, RSPCA and Housing Associations'

## Operations cleansing data by ward [West Area]

Period	Activity	Total number of incidents	Ward		
			Castle	Market	Newnham
March – May 2015	Fly tipping	25	5	12	8
March – May 2016		58	8	43	7
March – May 2015	Offensive graffiti <sup>§§</sup>	9	1	7	1
March – May 2016		8	0	7	1
March – May 2015	Detrimental graffiti <sup>***</sup>	90	23	61	6
March – May 2016		219	27	190	2
March – May 2015	Needles	24	3	3	18
March – May 2016		19	0	19	0
March – May 2015	Shopping trolleys	12	1	10	1
March – May 2016		11	1	10	0

<sup>§§</sup> Offensive graffiti includes but is not limited to that which contains swear words, reference to religion, racist, reference to a person / naming a person, drawings of human body parts, words of reference to human body parts and reference to sexual activity. The service aim is to remove this type of graffiti within 1 working day.

<sup>\*\*\*</sup> Detrimental graffiti is graffiti that contains but is not limited to general tags, drawings not falling under the above criteria, and words not classified as offensive. The service aim is to remove this type of graffiti within 5 working days.

## Summary of operations cleansing data:

- Of the eight fly tips for the Castle ward, one fly tip was removed at Castle Park recycling centre; no other particular trends with types of fly tipped material were identified in this period.
- There were forty seven fly tips cleared from the Market ward, of this repeat incidents were on Adam and Eve Street recycling centre (7), Corn Exchange Street (4) and Milton's Walk (4). Ongoing investigations are being undertaken with this repeat illegal dumping of waste. No other trends were identified in this period.
- Of the seven fly tips that were found in the Newnham ward, three were located at the Lammas Land recycling centre, no other particular trends with types of fly tipped material were identified in this period.
- Offensive language was removed from recreation area on Lammas Land, Fen Causeway in Newnham ward in May 2016. In Market offensive graffiti included threatening language that was removed from wall on Evening Court in May, threatening language was removed from a communication box on Manor Street in March, an offensive picture was removed from public toilets at Jesus Green, a political sign was removed from door on Downing Street, offensive wording was removed from a wall on Fitzroy Street, offensive letters and names were removed from walls on Christchurch Street and a political sign was removed from the entrance to Columbus Church on Downing Street.
- Market ward has witnessed an increase in detrimental graffiti instances from 61 in 2015 to 190 in 2016 (for the periods of March to May. 89 of the 190 instances in Market ward were in April 2016). The council are aware there has been an increase in anti-social graffiti in some wards, and we are working in partnership with other agencies including Cambridgeshire Police to tackle this problem. The council is responding to all reports of graffiti and undertaking proactive patrols and monitoring of hot spots. In addition within the city centre, the rapid response team is available to Cambridge BID businesses during the usual call out times to tackle issues as graffiti.
- In March, one needle was removed from St Edwards Passage, four needles were removed from under Cutter Ferry Bridge on Midsummer Common and ten needles were removed from an alleyway near Nanna Mexico in Petty Curry. In April four needles were removed from under Elizabeth Way Bridge.
- Two trolleys were impounded as abandoned.

## Waste and Recycling Data [City wide]

This section includes information about the Waste Policy team's area of responsibility. The team has an Operational Plan that covers the work for the year. This work is generally not area based but it is useful to residents and provides statistics to demonstrate activity and continuous improvement in areas of sustainable waste management.

Activity	Q1 Apr-Jun	Q2 Jul-Sep	Q3 Oct-Dec	Q4 Jan-Mar	Total for 2015-16
Recycling rate – dry recycling 2015/16	21.4%	21%	23%	25.2%	22.6%
Recycling rate – dry recycling 2014/15	21%	22.2%	23.4%	24.5%	23%
Recycling rate – composting 2015/16	23.8%	22.3%	21.3%	15.03%	20.8%
Recycling rate – composting 2014/15	24.9%	23.8%	20%	14.9%	21.1%
Amount collected for disposal 2015/16	54.8%	57.7%	55.8%	59.7%	56.7%
Amount collected for disposal 2014/15	54.2%	54%	56.7%	60.7%	56.23%
No of press releases issued	5	3	5	6	19
No of 2 <sup>nd</sup> blue bins delivered	93	164	146	190	593
No of 2 <sup>nd</sup> Green bins delivered	87	46	876 <sup>†††</sup>	13	1033
Number of 3 <sup>rd</sup> and 4 <sup>th</sup> green bins registered			77		77
No. of bins changed from standard to small	32	26	22	39	119
No of events attended	15	10	10	5	39
No of people spoken to	800	210	280	253	1543
No of Kitchen Caddies given out at events <sup>†††</sup>	473	195	321	58	1047

<sup>†††</sup> Number of people registering under the second year of the scheme

<sup>††</sup> Excludes caddies given out via council receptions

Activity	Q1 Apr-Jun	Q2 Jul-Sep	Q3 Oct-Dec	Q4 Jan-Mar	Total for 2015-16
No of recycling champions (RC) at events	33	9	17	5	64
No of new RC recruited	8	3	4	2	17
Amount of rubbish/recycling collected at events (tonnes)	Total 35.7 tonnes 24.7 T rubbish 11 T recycled	Total 20.5 tonnes Rubbish: 8.59 recycled	None this quarter	20 Tonnes of electricals of recycling	56.2 tonnes rubbish 39.5 tonnes of recycling
No of community/school visits to AmeyCespa	14	5	17	11	47

### Summary of Waste and Recycling Data

The total recycling rate is 43.3% which has changed slightly compared to last year, 43.8%. A rise in rubbish to landfill has been seen, maybe partly due to the new developments in the city and changes to population. It has been a very busy and productive year for the waste and recycling team who have aimed to keep up the momentum of increasing recycling and community engagement alongside the re-location to Waterbeach and merging of teams with South Cambridgeshire District Council. We look forward to reaping the benefit of these changes in 2016-17.

#### Jan- March events attended

- Hazelwood and Molewood Community Day
- Volunteer for Cambridge, Guildhall
- Accommodation Fair- Anglia Ruskin
- Annual Electrical collection event with University and ERP- Sidgwick Site
- Food Fair-Central Library



## 7. Proactive and community work

During the previous period the following proactive and community work has been undertaken.

Task	School Litter pick
Action Taken	Pupils from Newnham Croft Primary school took part in the Clean for the Queen campaign on Grantchester Meadows with support from City Rangers.
Current Situation	Completed

Task	Sign cleaning in West Area
Action Taken	Rangers completed sign cleaning in the West with the help of Community Payback. Photos are included in the appendices.
Current Situation	Completed

Task	Drummer Street Toilets
Action Taken	External walls of Drummer Street toilets to be pressure washed and painted with help from a Community Payback.
Current Situation	Upcoming

## 8. Key contacts

### Officers

Area	Contact	Telephone Number	Email
Environmental Health Manager	Yvonne O'Donnell	01223 457951	<a href="mailto:yvonne.odonnell@cambridge.gov.uk">yvonne.odonnell@cambridge.gov.uk</a>
Senior Operations Manager	Don Blair	01223 458575	<a href="mailto:Don.blair@cambridge.gov.uk">Don.blair@cambridge.gov.uk</a>
Operations Manager (Grounds Maintenance)	Paul Jones	01223 458215	<a href="mailto:Paul.Jones@cambridge.gov.uk">Paul.Jones@cambridge.gov.uk</a>
Operations Manager (Community Engagement and Enforcement)	Wendy Young	01223 458578	<a href="mailto:Wendy.young@cambridge.gov.uk">Wendy.young@cambridge.gov.uk</a>
West Area Ranger: Richard Allen	City Rangers	01223 458282	<a href="mailto:cityrangers@cambridge.gov.uk">cityrangers@cambridge.gov.uk</a>
City Centre Ranger: Chris Lowndes			
Public Realm Enforcement (West team):	Castle / Newnham: Lisa Lowndes and Tom Pickover	01223 458573 01223 458062	<a href="mailto:streetenforcement@cambridge.gov.uk">streetenforcement@cambridge.gov.uk</a>
	Market: Andy Hine and Steve Phillips		
Dog Warden	Samantha Dewing (Mon-Wed)	01223 457883	<a href="mailto:dogwarden@cambridge.gov.uk">dogwarden@cambridge.gov.uk</a>
	Sharron Munro (Wed-Fri)		
Volunteer opportunities (Streets, Parks and Open Spaces)	Rina Dunning	01223 458084	<a href="mailto:Caterina.dunning@cambridge.gov.uk">Caterina.dunning@cambridge.gov.uk</a>
Recycling Champions	Co-ordinator	01223 458240	<a href="mailto:recycling.champions@cambridge.gov.uk">recycling.champions@cambridge.gov.uk</a>
Out of Hours	Emergency calls	0300 3038389	N/A

## Issues

Area	Contact	Telephone Number	Email
Dog fouling Litter Fly tipping (public land) Graffiti Needles Abandoned, untaxed and nuisance vehicles Illegal camping Bulky waste collections New blue, green and black bins Replacement blue, green and black bins Repairs to blue, black and green bins	Customer Service Centre	01223 458282	<a href="mailto:wasteandstreets@cambridge.gov.uk">wasteandstreets@cambridge.gov.uk</a>
Abandoned bicycles	Customer Service Centre	01223 458282	<a href="mailto:cityrangers@cambridge.gov.uk">cityrangers@cambridge.gov.uk</a>
Pest Control	Refuse and Environment	01223 457900	<a href="mailto:env.health@cambridge.gov.uk">env.health@cambridge.gov.uk</a> .
Noise			
Stray and lost dogs	Customer Service Centre	01223 457900	<a href="mailto:dogwarden@cambridge.gov.uk">dogwarden@cambridge.gov.uk</a>

## 9. Resources

The following are suggestions that members of the West Area Committee and residents and businesses may wish to consider or request for the upcoming period:

### Recycling and general street litter bins

A small quantity of recycling and general street litter bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Castle	6	5
Market	7	2
Newnham	2	6

We would like to receive suggestions for where bins should be installed on the street and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date	Comments
Castle	Storey's Way (pedestrian traffic lights – junction with Huntingdon Road)	March 2015	
Castle	Howes Place (junction Huntingdon Road)	March 2015	
Castle	Carisbrooke Road – near Mayfield School	March 2015	
Castle	Carisbrooke Road (junction with Histon Road)	March 2015	
Castle	Warwick Road (near Windsor Road alleyway)	March 2015	
Castle	Carisbrooke Road (green triangle behind Mayfield School)	March 2016	
Market	Park Street (near car park)	July 2015	
Market	Park Street (near ADC theatre)	July 2015	
Market	King Street (near Pikes Walk)	August 2015	
Market	City Road (near Superdrug)	March 2016	Currently being trialled
Market	Fitzroy Street (alleyway to side of Next)	March 2016	Currently being trialled
Market	Sussex Street (in central area)	February 2016	Currently being trialled
Market	East Road (outside the County Court)	May 2016	
Newnham	Coton footpath (junction with Wilberforce Road)	March 2015	
Newnham	Burrell's Walk (junction with Grange Road)	May 2015	

### Dog bin provision

A number of dog bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Castle	1	2
Market	0	3
Newnham	2	0

We would like to receive suggestions for where bins should be installed on the parks and open spaces and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date	Comments
Newnham	Carisbrooke Road (near Histon Road junction)	March 2015	
Newnham	Gough Way (near to Penarth Place)	March 2015	
Castle	Carisbrooke Road (near Histon Road junction)	March 2015	

### Pocket ashtray distribution

Locations of where pocket ashtrays should be distributed from are welcomed by the Public Realm Enforcement team.

### Dog fouling signs

Small quantities of 'no dog fouling' signs are available for each ward, as follows:

Ward	Signs used	Signs available for installation
Castle	0	13
Market	0	13
Newnham	0	13





## 10. Appendices

Before and after photos of sign clearance at Mount Pleasant and Queens Road completed by City Rangers and Community Payback





**Before and after photos of vegetation cut back on Madingley Road cycle path (completed June 2016)**





**Before after photos of graffiti removal on Manor Street (completed May 2016)**



Page 72







## Cambridge City Council

**To:** West Central Area Committee 12/07/2016

**Report by:** John Richards,  
Senior Engineer / Project Leader

**Wards affected:** Castle, Market, Newnham

### **EIP - Allocations of Funding Canterbury Street and Lammas Land**

#### **1.0 Executive summary**

This report requests that the Committee:

- Determines whether to proceed with the EIP proposal to restrict the movement of traffic through Canterbury Street, or re-allocate the funding agreed (circa £12,250) to other potential projects.
- Determines whether to re-allocate the EIP funding agreed for Lammas Land Pavilion to Lammas Land Kiosk.

#### **2.0 Recommendations**

The West Central Area Committee is recommended:

##### **2.1 To determine whether to:**

- Proceed with the EIP proposal Option 1 (see appendix 1) to restrict traffic movement.
- Close the project and re-allocate the EIP funding available to new scheme applications within West Central area.
- Re-consult on the existing two options, or any other potential solutions that might come forward (see appendix 1).
- Alternatively defer the decision to give residents further opportunity to undertake consultation which would feed into WCAC's deliberation for September 29<sup>th</sup>'s committee.

##### **2.2 To consider the re-allocation of EIP funding from Lammas Land Pavilion to Lammas Land Kiosk.**

#### **3.0 Background**

##### **EIP General**

- 3.1** The Environmental Improvement Programme (EIP) funds and delivers small scale projects around the city that make a lasting and noticeable improvement to streets and public places.

- 3.2 The programme is supported up to year 2019-20 with an annual capital budget which is split across the council's four areas depending on population, with devolved decision making to Area Committees to allocate the budget available to project applications each year.

#### **4.0 Canterbury Street proposed Traffic Calming**

- 4.1 Canterbury Street EIP scheme to provide traffic restrictions was allocated £12,250 EIP in 2011, it came forward following reports of motorised traffic using Canterbury Street and adjoining roads as a through route between Huntingdon Road and Histon Road (avoiding the Murketts Corner junction).
- 4.2 In 2012 a public consultation was undertaken on two potential options to calm traffic by narrowing the width of Canterbury Street. Approximately 500 leaflets were distributed to properties within the area (as far as Richmond Road) and known local residents associations. A total of 40 responses were received, of which 21 disagreed with the proposals, 14 agreed and 5 were undecided.
- 4.3 In August 2012 the Area Committee considered the consultation results and determined to continue pursuing Option 1 of the traffic calming measures. Discussions commenced with the Highway Authority for local roads (Cambridgeshire County Council), who expressed reservations about the proposals. The project consequently has not been implemented, nor been subject to any statutory highways processes.
- 4.4 It is generally understood that the scheme's likely impact on through movements would be minimal and any restriction on through traffic would also inconvenience local residents and essential traffic movements in the area, including deliveries and refuse collections.
- 4.5 Whilst some time has elapsed since the last consultation, there will have been minimal change in the local population and relatively little other change in the area. It is not anticipated that a similar exercise repeated now would yield significantly different results.
- 4.6 If the Area Committee support continuing with the project further statutory consultation maybe required.

#### **5.0 Lammas Land Pavilion and Kiosk**

- 5.1 The reserve of £20,000 from EIP for Lammas Land Pavilion improvement was initially agreed as a project under development at

the 8<sup>th</sup> April 2010 WCAC. The EIP allocation for the Project was on the adopted list of Projects by the 25<sup>th</sup> August 2011 WCAC.

- 5.2 The project was under development by Active Community, Arts and Recreation Officers and substantial additional s106 match funding was sought to enable an effective improvement for the Pavilion, however it became clear that s106 funding wasn't available and the project stalled.
- 5.3 As the project seemed to be going nowhere (by 2013/14) Newnham Ward Councillors and Officers felt an alternative option for use of the EIP funding to enable a substantial improvement to Lammas Land would be to use it to improve the Lammas Land Kiosk.
- 5.4 Following agreement with local Councillors to allocate this budget towards the kiosk, development of a number of design concepts were formulated.
- 5.5 A public consultation exercise was then undertaken in Newnham in November 2015, there were 92 responses received. 64 of the responses (or 70%) supported the design of the scheme, 15 of the responses (or 16%) didn't support the proposed design and 13 of the responses (or 14%) were unsure about the design of the scheme.
- 5.6 The change of potential use for the EIP funding hasn't been back to WCAC and this paper is written to inform and consult with the WCAC about this change from the original intended use.

## **6.0 Background papers**

WCAC Area Committee Agenda Item 7 – Environmental Improvement Programme Report (20/04/2016)

## **7.0 Appendices**

**Appendix 1** - 2012 Consultation Options for Canterbury Street (Designs).

## **8.0 Inspection of papers**

To inspect the background papers or if you have a query on the report please contact:

Author's Name:	James Ogle
Author's Phone Number:	01223 457354
Author's Email:	<a href="mailto:james.ogle@cambridge.gov.uk">james.ogle@cambridge.gov.uk</a>

## Appendix 1

